



**SOUTHERN UTAH UNIVERSITY**  
**Policies and Procedures**

**Policy # 7.3**  
**Date Approved: 04/30/15**  
**Date Amended:**  
**Reviewed w/no Changes:**  
**Office of Responsibility:**  
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**SUBJECT: EMERGENCY RESPONSE PLAN**

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- I. **PURPOSE:** To provide policy for campus response to various emergencies.
  
- II. **POLICY:** Southern Utah University has capabilities, which, if effectively utilized, in the event of a local disaster would maximize the preservation of life and property at the University. These capabilities include the ability to shelter and feed individuals, as necessary, to deploy skilled manpower and to provide tools and equipment.
  - A. Establishment of the Crisis Management Group (CMG): The CMG shall be comprised of key members of the University leadership who, in the event of a crisis, will be called upon to advise and direct the actions of personnel in their respective areas.
    - a. Members of the CMG include campus leaders as deemed appropriate by the University President.
    - b. The CMG chair will be designated by the University President.
    - c. The daily responsibilities of CMG members remain intact, however, depending on the type of crises some roles may be minimized while others will be expanded to respond to the many needs of the campus community and beyond. Therefore, members of the CMG should train and prepare their employees to assume or assist with their responsibilities as necessary.
  
  - B. Establishment of the Crisis Review Team (CRT): The President appoints a Crisis Review Team which is responsible for developing and implementing a Comprehensive University Safety and Emergency Plan (the Plan).
    - a. Members of the CRT include campus representatives as deemed appropriate and as outlined in the Plan.
    - b. The CRT chair will be the University Emergency Manager.
    - c. The CRT will meet as necessary to review the handling of emergency situations, conduct tabletop exercises, provide training, consider changes in protocol, enhance systems or update equipment.
    - d. Annually, the CRT will meet to review the budget and discuss any other related matters.
  
  - C. The Comprehensive Safety and Emergency Plan, as developed and maintained by the CRT, will provide further direction and procedures for the campus community in the event of a crisis. Various potential crises will be addressed in the plan. Plan objectives include:
    1. Prevent emergencies or minimize the impact if one occurs (Mitigation & Prevention)
    2. Develop protocol, to prepare systems, personnel and facilities in anticipation of an emergency (Preparedness)



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3. Develop implementation protocols to respond to a campus emergency that are coordinated and effective, and focus on prevention of injury or loss of life and the protection of property (Response)
4. Outline recovery plans to aid in the quick restoration of the University's learning environment (Recovery)