SUBJECT: GRADUATE COUNCIL AND UNIVERSITY GRADUATE CURRICULUM COMMITTEE

I. PURPOSE: To establish a Graduate Council and University Graduate Curriculum Committee (GC & UGCC) and describe its role, which is to support high quality graduate education.

II. REFERENCES:

SUU Policies and Procedures 6.45 Graduate Faculty
SUU Policies and Procedures 6.51 Graduate Study
SUU Policies and Procedures 6.8 Development and Revision of Curriculum: Introduction
SUU Policies and Procedures 6.8.2 Undergraduate and Graduate Curriculum Development and Revisions – Proposing New Curriculum or Curriculum Changes

III. POLICY:

A. Members:

Voting Members. Each academic program that offers a graduate degree as defined by the Board of Regents will have one graduate faculty member serve as a voting member of the Graduate Council and University Graduate Curriculum Committee. The Dean of Graduate Studies will vote on Graduate Council.

B. The Dean of Graduate Studies will be the chair of the Graduate Council and the Associate Provost will chair the University Graduate Curriculum Committee.

C. Appointment of Members. Members of the Graduate Council and University Graduate Curriculum Committee will be appointed by each academic dean, with recommendation by the academic department chairs. Appointments are made in the spring for a term of three years. Newly appointed members will begin service at the beginning of the subsequent fall semester. Terms of members will be staggered. If a member is unable to complete a term, a replacement will be appointed according to the procedures described above for appointing faculty to the Council.

D. Responsibilities. The Graduate Council and University Graduate Curriculum Committee will:
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1. Advise the Dean of Graduate Studies on matters of graduate education, including:
   a. Curriculum and policy requests at the graduate level;
   b. Proposals for new graduate degree programs;
   c. Appointments to or removal from graduate faculty membership, including temporary appointments to the graduate faculty, as requested by the Dean of Graduate Studies;
   d. Committees to further graduate education;
   e. Proposed graduate degrees to be taken to the Deans Council.

2. Mentor faculty and departments who are developing new graduate degrees.

3. Undertake special assignments as directed by the Dean of Graduate Studies or the Provost.

E. Meetings. Meetings of the Graduate Council and University Graduate Curriculum Committee will be held during the academic year (September-May) as determined by the Dean of Graduate Studies.