



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.4
Date Approved: 09/21/90
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
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SUBJECT: ADJUNCT FACULTY

- I. **PURPOSE:** To define adjunct faculty and provide for appointment at Southern Utah University.
- II. **POLICY**
- A. **ADJUNCT OR CLINICAL FACULTY.** Individuals whose continuing professional activities do not span the full range of responsibilities of regular faculty members in the appointing department or college, but who make a substantial regular contribution to the academic activities of the various colleges may be appointed to the ranks of professor, associate professor, assistant professor, or instructor, provided the additional title of "adjunct" or "clinical" accompanies the designated rank. Appointments to "adjunct" or "clinical" positions are without significance for the achieving or holding of tenure. Any proposed appointment to an adjunct or clinical faculty rank shall be considered by the department committee under the same rules which would apply to an appointment to the corresponding regular faculty rank. Appointees to these positions may serve as members of appointed faculty committees and shall have the privileges and responsibilities of faculty members, subject to a determination by the individual college and department.
- However, they shall not have the right to vote on matters relating to appointments, retention, tenure, or promotion. Appointees to these positions shall not be counted among the number of faculty members in a representation area for purposes of apportioning membership in the Faculty Senate, shall not be eligible for election to the Faculty Senate, and shall not be eligible to vote for members of the Faculty Senate. The title of "adjunct" or "clinical" shall be selected by the individual college or department in which the appointee serves. All annual adjunct and clinical appointments end automatically each June 30. Individuals in such positions may be reappointed after appropriate review.
- B. **SELECTION.** The selection of persons to fill positions in any of the categories defined above should be carried out in a manner consistent with established criteria and in accord with University commitments to affirmative action and equal opportunity.
- C. **APPOINTMENT.** An appointment to an adjunct or clinical position is effective upon the recommendation of the cognizant department chair, the concurring recommendation of the cognizant dean, Deans' Council, and the approval of the Provost. Each such appointment ends automatically on June 30 of each year, unless some other ending date is specified when the



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appointment is initiated. An appointment can be renewed without a repetition of the selection process.

- D. **WRITTEN AGREEMENT.** Each individual appointed according to the provisions of this policy should be given a clearly written statement of the terms of her/his appointment, including, as a minimum, the following items: beginning and ending dates of the appointment, brief description of duties to be performed, amount of salary or stipend to be paid, designation by name and/or position title of the immediate supervisor. Any reference to benefits in the statement of terms must be in accord with current University policies and procedures governing such benefits.