



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 1 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

I. PURPOSE: To define the Southern Utah University policy on international student admissions as a supplement to Policy #6.5.

II. REFERENCES

SUU Policies and Procedures, 6.5, Undergraduate Admissions

III. DEFINITIONS:

- A. International Applicant - An applicant seeking admission who has, or must request, a visa to study in the United States.
- B. Intensive English Program – A program assisting students to achieve academic English proficiency sufficient for matriculation into university as an undergraduate or graduate student.
- D. Undergraduate Admission - Admission of an applicant as a matriculated undergraduate student after the applicant has completed all admission application procedural steps and has been accepted for admission based on the current admission policy.
- E. Graduate Admission – Admission of an applicant as a matriculated graduate student after the applicant has completed all admission application procedural steps and has been accepted for admission based on the current admission policy.
- F. International Early College Applicant – An international applicant who is a high school junior or senior seeking to enroll in college courses for credit while fulfilling high school diploma requirements at the same time through concurrent enrollment.

IV. GENERAL POLICY:

Requirements for admission to Southern Utah University and retention in the University or any program of the University will be formulated by the appropriate committees of the University, approved by the Board of Trustees, and published in the catalog.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 2 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

Southern Utah University does not discriminate against any member of the University community on the basis of race, religion, color, national origin, sex, sexual orientation, gender identity, age, disability status, veteran status, pregnancy, pregnancy-related conditions, genetic information, or other bases protected by applicable law in employment, treatment, admission, access to educational programs and activities, or other University benefits or services.

All international applicants must apply through the International Admissions Office. Those international applicants who meet all criteria to become fully matriculated students may be considered for admission to Southern Utah University programs of study.

V. ADMISSION REQUIREMENTS:

- A. International Affairs will establish international admission application deadlines for each academic term that coordinate with University start dates.
- B. Admission to the University does not ensure acceptance into a specific program, department, or college of the University. Academic units may require additional information and separate applications for admission into specific programs.
- C. General Application Criteria:
 - 1. Applications will be reviewed when all required information is on file.
 - 2. If admission is granted prior to high school graduation or while work is in progress at another college or university, the admission decision is contingent upon satisfactory completion of high school graduation requirements (or equivalent), or the work in progress, and will be revoked if the applicant fails to graduate or if the transfer work is not acceptable. Applicants will have one semester to submit final transcripts from their high school or former college/university or their admission will be revoked.
 - 3. Acceptance notices are valid only for the semester indicated.

Applicants who do not register during the semester for which they were accepted and who wish to be admitted for a subsequent semester



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 3 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

must notify the International Admissions Office to seek admission for a subsequent semester.

4. Returning students must complete the following process:
 - a. Southern Utah University students who were previously enrolled, but have not been Southern Utah University students for two semesters or less, with the exception of summer term, may be readmitted without reapply, provided they were not required to withdraw, are not on administrative or academic probation, and have not attended another college or university in the interim. Students may reactivate their admission by contacting the SUU International Admissions Office and providing updated financial documents.
 - b. Southern Utah University students who were previously enrolled, but have not been Southern Utah University students for more than two semesters with the exception of summer term, will be required to submit a new application for admission with supporting documents and pay the application fee.

VI. ADMISSION REQUIREMENTS AND APPLICATION PROCEDURES BY APPLICATIONS TYPE:

- A. All international applicants seeking admission to Southern Utah University must comply with the admission application procedural steps specified by the University for their particular application status, e.g. intensive English, undergraduate and graduate as follows:
 1. Intensive English program applicants must complete the following process:
 - a. Submit an application for admission.
 - b. Pay the application fee.
 - c. Submit official transcripts with the complete list of classes and grades showing high school graduation and any college or



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 4 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

university attended. Transcripts must be submitted on an official school document, which lists the name and address of the school, the dates enrolled, grading systems, description of each subject or examination, and mark or grade earned in each subject or examination.

- d. Submit a copy of the photo page of applicant's passport. As per the U.S. Bureau of Citizenship and Immigration Services requirements, the applicant's name of record will be as shown in the machine-readable section of the passport.
 - e. Submit a financial statement documenting the availability of funds for school and living expenses for the first year at Southern Utah University, which meets and exceeds an annually established benchmark.
 - f. While not mandatory, applicants to the IEP program are encouraged to submit English proficiency test scores in order to be placed in the appropriate course level.
2. Undergraduate applicants must complete the following process:
- a. Submit an application for admission.
 - b. Pay the application fee.
 - c. Submit official transcripts with the complete list of classes and grades showing high school graduation and any college or university attended. Transcripts must be submitted on an official school document, which lists the name and address of the school, the dates enrolled, grading systems, description of each subject or examination, and mark or grade earned in each subject or examination.
 - d. Proof of English proficiency is required for all applicants whose first language is not English. Applicants may show proficiency in English by providing scores which meet or exceed annually established benchmarks.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 5 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

1) Alternate English Proficiency Options:

- An undergraduate or graduate degree from an accredited college or university in the U.S. or an English speaking country.
- Transfer students from a U.S. college or university who have completed 24 or more credits with a 2.0 GPA or higher.
- Successful graduation from an English language program with an overall grade performance of 80% (B average) or above.

2) Dual Enrollment Option:

- Applicants who qualify for the top level of the SUU Intensive English Program are eligible for Dual Enrollment. Dual Enrollment allows students to take the Intensive English Program highest level and classes within their major, at the same time. This is a one-semester program, offered Fall and Spring semesters only. Annually established English proficiency minimums must be met to participate.

- e. Submit a copy of the photo page of applicant's passport. As per the U.S. Bureau of Citizenship and Immigration Services requirements, the applicant's name of record will be as shown in the machine-readable section of the passport.
- f. Submit a financial statement documenting the availability of funds for school and living expenses for the first year at Southern Utah University, which meets and exceeds an annually established benchmark.

3. Graduate applicants who plan on attending an in-person graduate program via an F-1 student visa must complete the following process:

- a. Submit an application for admission.
- b. Pay the application fee.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 6 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

- c. Submit official transcripts with the complete list of classes and grades from any college or university attended. Transcripts must be submitted on an official school document, which lists the name and address of the school, the dates enrolled, grading systems, description of each subject or examination, and mark or grade earned in each subject or examination.
 - d. Proof of English proficiency is required for all applicants whose first language is not English. Applicants may show proficiency in English by providing scores which meet or exceed annually established benchmarks.
 - 1) Alternate English Proficiency Options:
 - An undergraduate or graduate degree from an accredited college or university in the U.S. or an English speaking country.
 - Transfer students from a U.S. college or university who have completed 24 or more credits at a 2.0 GPA or higher.
 - Successful graduation from an English language program with an overall grade performance of 80% (B average) or above.
 - e. Submit a copy of the photo page of applicant's passport. As per the U.S. Bureau of Citizenship and Immigration Services requirements, the applicant's name of record will be as shown in the machine-readable section of the passport.
 - f. Submit a financial statement documenting the availability of funds for school and living expenses for the first year at Southern Utah University, which meets and exceeds an annually established benchmark.
4. International Early College applicants must complete the following process:
- a. Submit an application for admission.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 7 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

- b. Pay the application fee.
- c. Submit official transcripts with the complete list of classes and grades showing completion of the 10th or 11th grade. Transcripts must be submitted on an official school document, which lists the name and address of the school, the dates enrolled, grading systems, description of each subject or examination, and mark or grade earned in each subject or examination.
- d. Proof of English proficiency is required for all applicants whose first language is not English. Applicants may show proficiency in English by providing scores which meet or exceed annually established benchmarks.
 - 1) Alternate English Proficiency Options:
 - An undergraduate or graduate degree from an accredited college or university in the U.S. or an English speaking country.
 - Successful graduation from an English language program with an overall grade performance of 80% (B average) or above.
 - 2) Dual Enrollment Option:
 - Applicants who qualify for the top level of the SUU Intensive English Program are eligible for Dual Enrollment. Dual Enrollment allows students to take the Intensive English Program highest level and classes within their major, at the same time. This is a one-semester program, offered Fall and Spring semesters only. Annually established English proficiency minimums must be met to participate.
- e. Submit a copy of the photo page of applicant's passport. As per the U.S. Bureau of Citizenship and Immigration Services requirements, the applicant's name of record will be as shown in the machine-readable section of the passport.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.16
Date Approved: 3/23/2018
Date Amended:
Reviewed w/no Changes:
Office of Responsibility: Prov
Page: 8 of 8

SUBJECT: INTERNATIONAL STUDENT ADMISSIONS

- f. Submit a financial statement documenting the availability of funds for school and living expenses for the first year at Southern Utah University, which meets and exceeds an annually established benchmark.
5. Certain online programs are available which do not require international applicants to obtain supporting immigration documents from SUU. International applicants who wish to seek admission into those programs must consult with International Admissions for information regarding admission requirements.

VII. SPECIAL ADMISSION

- A. SUU will consider up to five percent of new students annually for admission who do not meet conventional criteria for admission. This special admission consideration may be given to diverse groups of applicants: for instance, those for whom the common indicators of predicted academic success may not be valid indicators of their potential ability.
- B. Exceptional applicants may be considered for early admission to the University if they meet all of the specified academic and procedural requirements pertinent to their status.
- C. International applicant appeals for waiver of established admission policies and requirements will be heard and acted upon by a committee comprised of SUU International Affairs officials. Applicants may appeal these decisions to the Academic Standards and Admissions Committee and must comply with the guidelines established for and by that Committee.