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**SUBJECT: ALCOHOLIC BEVERAGES**

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- I. **PURPOSE:** As a matter of institutional policy, alcohol possession and consumption is generally prohibited on campus; however, there may be times when alcohol consumption is permitted on campus for ceremonies, receptions, fund-raisers and/or private events sponsored by clients who rent University facilities. This policy outlines the procedures for approval of alcohol consumption on grounds or in facilities owned or operated by Southern Utah University, as well as University expectations.

Policy specific to student rights, responsibilities and conduct relative to alcohol possession and/or consumption can be found in University Policy 11.2.

- II. **POLICY:** Events at which alcohol is served may be allowed on campus in accordance with established Utah law and University guidelines.

All members of the campus community have a stake in ensuring that when alcohol is served it is done so in a responsible manner. The use of alcohol in any campus facility is a risk management concern because of state statute and personal safety; therefore, alcohol service will only be permitted in an environment where alcohol consumption is in moderation and where a majority of the attendees are of legal drinking age. Generally, when the primary audience for the event is students or when the sponsoring entity is a student group, permission to serve alcohol will be denied. Alcohol consumption will not be approved at an event where it appears the primary focus of that event is alcohol. In the Southern Utah University community, choosing not to consume alcohol must remain as socially acceptable as the consumption of alcohol.

A. **Approval Process**

1. Requests for alcohol service will be made through Event Services.
2. The event request will be reviewed by the Assistant Vice President for Auxiliary Enterprises, the Chief of University Police and the Executive Director of Event Services.
3. If there is unanimous approval, a recommendation to allow alcohol to be served at the event will be forwarded to the University President for final consideration.



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B. Alcohol Service:

1. When alcoholic beverages are served at events hosted on the campus of Southern Utah University, all applicable state laws will apply as well as the following:
  - a. Service is restricted to beer and wine. No liquor will be served or sold on the campus of Southern Utah University.
  - b. Service will be restricted to bar service. Bottles will not be made available on tables or in “self-serve” locations.
  - c. The University’s contracted food service provider retains exclusive right and responsibility to serve the alcohol.
  - d. All costs associated with this service will be assumed by the client.
  
2. When the event is sponsored by a representative/client not affiliated with the University, the client must agree to do the following:
  - a. Secure a state alcohol permit, if applicable.
  - b. Provide a copy of the executed permit no later than 30 days prior to the scheduled event.
  - c. Assume all costs associated with securing the permit, to include the application fee and the state-mandated surety bond.
  - d. Purchase the alcohol to be consumed from a licensed Utah retailer. The University’s contracted food service provider does not provide alcohol.
  - e. Assume responsibility for all direct and indirect costs associated with the service to include security staffing if required by University Police.
  - f. Client is responsible for providing a certificate of liability insurance naming the University as an additional insured.
  
3. When the event is University sponsored, the University’s legal counsel works with the sponsoring entity to secure state permits, if applicable. In addition, the sponsoring entity must agree to do the following:
  - a. Assume responsibility for all direct and indirect costs associated with the service to include security staffing if required by University Police.



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- b. Purchase the alcohol to be consumed from a licensed Utah retailer. The University's contracted food service provider does not provide the alcohol.
- c. State appropriated funds cannot be used to purchase alcohol or to reimburse incurred expenses associated with alcohol.

**C. Consumption Restrictions**

- 1. University funds may not be used to purchase alcoholic beverages, except for the events properly authorized.
- 2. Alcohol consumption is not permitted in any residential facility owned or operated by the University.
- 3. Alcohol consumption is not permitted in any academic classroom.
- 4. Permission to serve alcoholic beverages at an event during the work week before 4:00 p.m. will not be granted.

**III. RIGHT OF REFUSAL:** Southern Utah University reserves the right to refuse any request for alcoholic beverage service on the grounds or in facilities owned or operated by Southern Utah University.