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**SUBJECT: SOLICITATION OF GOODS AND SERVICES ON CAMPUS**

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- I. PURPOSE: To establish parameters by which outside vendors may solicit goods and services on campus.
- II. POLICIES:
  - A. As outlined in Policy 10.8, the responsibility to conduct or coordinate retail selling on campus is generally restricted to Auxiliary Enterprises, to include those entities contracted for services (i.e. Charwells).
  - B. Organizations (internal and external to Southern Utah University) wishing to sell product on campus must seek permission to do so with the appropriate manager under guidance of the Dean of Students who will, in cooperation with the appropriate administrative and auxiliary staff, consider each "Request for Exception."
  - C. Auxiliary Enterprises does reserve the right to permit internal and external organizations to sell on their behalf.
  - D. When appropriate, commission and/or user fees will be established.