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**SUBJECT: RISK MANAGEMENT COMMITTEE**

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- I. **PURPOSE:** Pursuant to Utah Code 63A-4-101 and Administrative Rule R37-1-, this policy establishes the Risk Management Committee to identify, evaluate, prioritize, and manage ongoing risks that are inherent in SUU's operations.

The goal of the committee is to identify, evaluate, and recommend mitigation procedures to appropriate departments across campus to provide a safe environment for students, faculty, staff, visitors and patrons

II. **POLICY:**

- A. The charge of the committee is as follows:
1. Identify, evaluate, prioritize and recommend mitigation processes for ongoing risks on campus.
  2. Develop procedures related to risk reduction and accident prevention.
  3. Assist and train departments on risk identification, evaluation and mitigation.
- B. **Reporting**  
The committee will provide an annual risk report to the President's Council and subsequently to the Trustees.
- C. **Membership**  
This committee is a standing committee of the University to be comprised of the following members:
- Vice President for Finance and Administration, Chair
  - Executive Director for Facilities Management & Planning, or designee
  - Vice President for Student Affairs, or designee
  - Internal Auditor
  - Assistant Attorney General
  - Provost, or designee
  - Chief Information Officer, or designee
- D. This committee will meet quarterly at a minimum. Meeting minutes will be provided to the State of Utah, Division of Risk Management.