



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 13.10
Date Approved: 02/91
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Office of Responsibility: VP Fin
Page 1 of 1

SUBJECT: EMPLOYEE RELATIONS REVIEW COMMITTEE

- I. **PURPOSE:** The Employee Relations Review Committee shall serve as an advisory body to the Director of Human Resources and shall also serve as the Staff Grievance Committee when convened in Formal Step 3 of the Employment Grievances Procedures (Policy #8.4).

- II. **POLICY:**
 - A. The Employee Relations Review Committee shall consist of the following:
 1. Two non-faculty staff employees appointed by the Executive Committee of the Staff Association.
 2. Three non-faculty staff employees appointed by the President.
 - B. The Director of Human Resources shall serve as the chair, moderator of this Committee, and a non-voting member.
 - C. Employee Relations Review Committee members shall be appointed for a two-year term.
 - D. In hearing of a dismissal appeal, a written or electronic transcript shall be made.
 - E. Findings and recommendations of the Committee shall be made by a majority vote (3 or more voting members).